

CROWN POINT COMMUNITY PUBLIC LIBRARY

Regular Meeting of the Board of Trustees

Monday, October 26, 2015

President Patrick Schuster called the Board of Trustees meeting to order at 5:00pm.

I. Roll Call:

Present: President Patrick Schuster and Trustees Vicky Klein, Fiona McCarroll, Mary Malloy-Rhee, Rose Kendall, and Janet Katich. Also present was Business Manager, Kate Lodovisi.

Not present: Trustee Chris Mallers

Trustee Rhee moved to approve the corrected minutes of the Executive Session on Sept 14th, and the Public Hearing for the 2016 Budget, Executive Session, and Regular meeting on Sept. 28th, 2015. Trustee Katich seconded and the motion carried.

II. Trustee McCarroll moved to approve the warrants, payroll transfers and deposits, the EFTPS, ACH payments for Deferred Compensation & PERF, & Indiana Department of Revenue. Trustee Klein seconded and the motion was carried.

III. President's Report: No report given.

IV. Director's Report: Main report is in the Board packet. Selina discussed police incident involving a couple, in the library, that were possibly inebriated. Police were called, said they were officially trespassing. A letter to that effect would be going to the couple's home.

The Fire Department was called in during a power outage on Oct. 14. The Firemen and their emergency wheel chair were required to help evacuate a handicapped patron from the 2nd floor.

Selina will be asking the Policy Committee to meet in November to continue updating policies.

Bollards will be scheduled for installation as soon as there is a public hearing, and approval from the Dept. of Local Government Finance (DLGF).

V. Old Business

Selina introduced Department Heads that will be presenting reports. Brenda Thompson, Head of Winfield Branch, reported they have been working on Holiday programming. All is going well.

Mary Harrigan, Head of Reference, reported on current computer classes. Trustee Schuster inquired if we could increase these classes. Mary will research this.

Julie Wendorf, Programming & Outreach Librarian, reported on programs she has completed, and has scheduled for November and December.

Kristal Rada, Head of Youth Services, reported on new programming, and mentioned new staffing in her Department.

V. New Business

- A. The Board voted to adopt 2016 budget as published. Trustee Mc Carroll motions, Trustee Klein seconds, and motion carried.
- B. Sale Contract for the Court Street property will be published in newspaper as Public Hearing. Trustee Kendall motions to approve Trustee Schuster accepting sale contract and authorization to sign, Trustee Katich seconds, and motion carried.
- C. Bollards-In order to use Excess Welfare Distribution Funds, which covers public safety items, we must have a public hearing and pass resolution in November, and then submit to DLGF for approval.
- D. Nominating committee for Board of Trustees, Trustee Klein, and Trustee Rhee. Also noted , November Board Meeting will be on the 23rd. Trustee Kendall motioned to approve, Trustee Klein seconds ,and motion carried.
- E. Staff training day was requested by Selina on December 11th. The library will be closed. Board approved future closings for training twice a year. St. Patrick's Day will be one, and the other date is yet to be determined. Trustee Rhee motions to approve, Trustee Katich seconds, and motion carried.
- F. Emergency Evacuation Equipment – It was decided not to purchase our own equipment. We will call Fire Department if the need arises.
- G. Resolution for the Continued Internet Consortium, public access, Trustee Mc Carroll motions to approve, Trustee Rhee seconds ,and motion carried.
- H. Proposed Salary Schedule changes are made, Trustee Schuster motions to approve, Trustee Mc Carroll seconds, and motion carried.
- I. December Board Meeting will be Monday the 21st.
- J. Professional Travel – Trustee Katich motions to approve, Trustee Kendall seconds, and motion carried.

VII. Acknowledgements – None

VIII. Public Comments:

Carol Bangsberg of Friends commented on what a wonderful job Dept. Heads are doing. Heard concerns about parking issues. Reports recent Book Sale was a success.

IX. **Adjournment** The meeting is adjourned at 6:09PM